

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

Executive Decisions from 19 March 2024

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**

- Leader - Councillor Fielker
- Deputy Leader and Cabinet Member for Finance and Change – Councillor Letts
- Cabinet Member for Adults and Health - Councillor Finn
- Cabinet Member for Economic Development - Councillor Bogle
- Cabinet Member for Environment and Transport - Councillor Keogh
- Cabinet Member for Children and Learning – Councillor Winning
- Cabinet Member for Communities and Leisure - Councillor Kataria
- Cabinet Member for Safer City – Councillor Renyard
- Cabinet Member for Housing – Councillor A Frampton

- **Officer Key Decisions**

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked * on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

Report	Decision Expected	Portfolio
Our Tomorrow: One Corporate Plan	19 March 2024	Leader's Portfolio
Special Educational Needs (SEND) Expansion Programme	20 March 2024 Council 19 March 2024 Cabinet	Children and Learning
St Mary's and Woodlands SEND resourced provision	19 March 2024	Children and Learning
The General Fund Capital Programme 2023/24 to 2028/29	21 February 2024 20 February 2024	Finance and Change
Capital financial monitoring for the period to the end of December 2023	20 February 2024	Finance and Change
Revenue financial monitoring report for the period to the end of December 2023	20 February 2024	Finance and Change
The 2024/25 Budget and Medium Term Financial Strategy	21 February 2024 20 February 2024	Finance and Change
The General Fund Revenue Budget and Council Tax Setting 2024/25	21 February 2024 20 February 2024	Finance and Change
The HRA Budget 2024/25 and Capital Programme 2023/24 to 2028/29	20 February 2024	Finance and Change
Financial Position Update	19 March 2024	Finance and Change
Budget Matters	16 April 2024	Finance and Change
Southampton Healthy Homes - procurement of a new contract for providing an affordable warmth programme 2024-2029	20 February 2024	Adults and Health
St Mary's Leisure Centre	19 March 2024	Communities and Leisure
Solent Local Enterprise Partnership Integration into the Solent Unitary Authorities	20 March 2024 19 March 2024	Economic Development
Asset Development and Disposal Programme (ADDP)	20 March 2024 19 March 2024	Economic Development
ANPR Camera Enforcement Contract	19 March 2024	Environment and Transport
Council Tax Reduction Scheme 2024/25	9 February 2024	Officer Non-Key Decision

LEADER

Title	Our Tomorrow: One Corporate Plan
Details	To consider the report of the Leader of the Council seeking approval of the new Corporate Plan.
Decision Maker	Cabinet
Decision Expected	19 March 2024
Date Added to the Plan	7 February 2024
Main Consultees	
Consultation Method	
Head of Service	Director of Strategy and Performance
Author	Carolyn Abel carolyn.abel@southampton.gov.uk
Background Material Available	Our Tomorrow: One Corporate Plan
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

CHILDREN AND LEARNING PORTFOLIO

Title	Special Educational Needs (SEND) Expansion Programme
Details	To consider the report of the Cabinet Member for Children and Learning seeking full scheme approval for the Special Educational Needs Programme and to delegate authority to the Executive Director of Place following consultation with Executive Director of Wellbeing (Children and Learning) for the implementation of the Programme.
Decision Maker	Cabinet Council
Decision Expected	19 March 2024 20 March 2024
Date Added to the Plan	1 February 2024
Main Consultees	Executive Director, Officers, and cabinet Member
Consultation Method	Meeting with Cabinet Member. Public consultation taken place (10 week including statutory 4 weeks notice period)
Head of Service	Executive Director for Children and Learning (DCS)
Author	Saboor Nasar saboor.nasar@southampton.gov.uk

Background Material Available SEND Programme

Public Comments may be sent to Tammy.Marks@southampton.gov.uk

Slippage/Variations/Reason for Withdrawal

Updates

Title St Mary's and Woodlands SEND resourced provision

Details To consider the report of the Cabinet member for Children and Learning seeking approval for the provision of additional resourced places for children with SEND at St. Mary's and Woodlands schools.

Decision Maker Cabinet

Decision Expected 19 March 2024

Date Added to the Plan 2 January 2024

Main Consultees Parents and carers of children with SEND
|Schools
Young people affected
Parent Carer Forum

Consultation Method SCC web page and drop in opportunities for parents and carers at affected schools.

Head of Service Executive Director for Children and Learning (DCS)

Author Kirsty Relton
kirsty.relton@southampton.gov.uk

Background Material Available St Mary's and Woodlands SEND resourced provision

Public Comments may be sent kirsty.relton@southampton.gov.uk

to

Slippage/Variations/Reason
for Withdrawal

Updates

FINANCE AND CHANGE PORTFOLIO

Title	The General Fund Capital Programme 2023/24 to 2028/29
Details	To consider the report of the Cabinet Member for Finance and Change detailing the General Fund Capital Programme 2023/24 to 2028/29
Decision Maker	Cabinet Council
Decision Expected	20 February 2024 21 February 2024
Date Added to the Plan	1 February 2024
Main Consultees	
Consultation Method	
Head of Service	
Author	Madeleine Modha maddy.modha@southampton.gov.uk

Background Material Available The General Fund Capital Programme 2023/24 to 2028/29

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates

Title Capital financial monitoring for the period to the end of December 2023

Details Report of the Cabinet Member for Finance & Change providing information on any major changes in the General Fund and Housing Revenue Account (HRA) capital programme for the period 2023/24 to 2027/28

Decision Maker Cabinet

Decision Expected 20 February 2024

Date Added to the Plan **7 February 2024**

Main Consultees

Consultation Method

Head of Service

Author Madeleine Modha
maddy.modha@southampton.gov.uk

Background Material Available Capital financial monitoring for the period to the end of December 2023

Public Comments may be sent to

Slippage/Variations/Reason

for Withdrawal

Updates

Title

Revenue financial monitoring report for the period to the end of December 2023

Details

Report of the Cabinet Member for Finance & Change summarising the General Fund and Housing Revenue Account (HRA) financial position for the 9 months to the end of December 2023

Decision Maker

Cabinet

Decision Expected

20 February 2024

Date Added to the Plan

7 February 2024

Main Consultees

Consultation Method

Head of Service

Author

Stephanie Skivington
stephanie.skivington@southampton.gov.uk

Background Material Available

Revenue financial monitoring report for the period to the end of December 2023

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates

Title

The 2024/25 Budget and Medium Term Financial Strategy

Details

To consider the report of the Cabinet Member for

Finance and Change detailing the 2024/25 Budget and Medium Term Financial Strategy

Decision Maker

Cabinet
Council

Decision Expected

20 February 2024
21 February 2024

Date Added to the Plan

1 February 2024

Main Consultees

7 February 2024

Consultation Method

Head of Service

Author

Mel Creighton
Mel.Creighton@southampton.gov.uk

Background Material Available

The 2024/25 Budget and Medium Term Financial Strategy

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates

Title

The General Fund Revenue Budget and Council Tax Setting 2024/25

Details

To consider the report of the Cabinet Member for Finance and Change detailing the General Fund Revenue Budget and Council Tax Setting for 2024/25

Decision Maker

Cabinet
Council

Decision Expected

20 February 2024
21 February 2024

Date Added to the Plan 1 February 2024

Main Consultees

Consultation Method

Head of Service

Author Stephanie Skivington

stephanie.skivington@southampton.gov.uk

Background Material Available The General Fund Revenue Budget and Council Tax Setting 2024/25

Public Comments may be sent to

Slippage/Variations/Reason for Withdrawal

Updates

Title The HRA Budget 2024/25 and Capital Programme 2023/24 to 2028/29

Details To consider the report of the Cabinet Member for Finance and Change detailing the HRA Budget 2024/25 and Capital Programme 2023/24 to 2028/29

Decision Maker Cabinet

Decision Expected 20 February 2024

Date Added to the Plan 1 February 2024

Main Consultees

Consultation Method

Head of Service

Author Kevin Harlow

kevin.harlow@southampton.gov.uk

Background Material Available The HRA Budget 2024/25 and Capital Programme
2023/24 to 2028/29

Public Comments may be sent
to

Slippage/Variations/Reason
for Withdrawal

Updates

Title **Financial Position Update**

Details An update on the Council's financial position.

Decision Maker Cabinet

Decision Expected 19 March 2024

Date Added to the Plan **7 February 2024**

Main Consultees

Consultation Method

Head of Service

Author Richard Williams
richard.williams@southampton.gov.uk

Background Material Available Financial Position Update

Public Comments may be sent
to

Slippage/Variations/Reason
for Withdrawal

Updates

Title	Budget Matters
Details	To consider the report of the Cabinet Member for Finance and Change detailing any financial decisions required of a capital or revenue nature.
Decision Maker	Cabinet
Decision Expected	16 April 2024
Date Added to the Plan	2 January 2024
Main Consultees	
Consultation Method	
Head of Service	Executive Director of Corporate Services and Chief Financial Officer
Author	Richard Williams richard.williams@southampton.gov.uk
Background Material Available	Budget Matters
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

HOUSING PORTFOLIO

Title	Southampton Healthy Homes - procurement of a new contract for providing an affordable warmth programme 2024-2029
Details	To consider the report of the Cabinet Member for Housing, seeking agreement to procure a new contract from April 2024 to provide an affordable warmth delivery programme provider. Contract value £1.25M.
Decision Maker	Cabinet
Decision Expected	20 February 2024
Date Added to the Plan	1 February 2024
Main Consultees	Cabinet Member, Legal, Finance and Property officers.
Consultation Method	Circulation of draft report for approval by Cabinet Member and officers.
Head of Service	Executive Director of Place
Author	Steven Hayes-Arter steven.hayes-arter@southampton.gov.uk
Background Material Available	Southampton Healthy Homes - procurement of a new contract for providing an affordable warmth programme 2024-2029
Public Comments may be sent to	Steven.Hayes-Arter@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

ADULTS AND HEALTH PORTFOLIO

NO ITEMS ON THIS OCCASION

COMMUNITIES AND LEISURE PORTFOLIO

Title

St Mary's Leisure Centre

Details

To consider the report of the Cabinet Member for Communities and Leisure seeking approval on the future of St. Mary's Leisure Centre and future lease.

Decision Maker

Cabinet

Decision Expected	19 March 2024
Date Added to the Plan	7 February 2024
Main Consultees	
Consultation Method	
Head of Service	Director of Public Health
Author	Dom Bennett Service Manager - Leisure Services Dom.Bennett@southampton.gov.uk
Background Material Available	St Mary's Leisure Centre
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	

ECONOMIC DEVELOPMENT PORTFOLIO

Title	Solent Local Enterprise Partnership Integration into the Solent Unitary Authorities
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Details	To consider the report of the Cabinet Member for Economic Development detailing the transfer of local enterprise partnership (LEP) core function to local authorities. From April 2024, the Government's sponsorship and funding of LEPs will cease, and instead support upper tier local authorities to deliver the functions currently delivered by LEPs. This empowers democratically elected local leaders to work with the private sector to support local businesses and drive local economic growth.
Decision Maker	Cabinet Council
Decision Expected	19 March 2024 20 March 2024
Date Added to the Plan	1 February 2024
Main Consultees	Cabinet Member
Consultation Method	Cabinet Member and Leader of the Council
Head of Service	Executive Director of Place
Author	Matthew Hill Matthew.Hill@southampton.gov.uk Tel: 023 8083 2197
Background Material Available	Solent Local Enterprise Partnership Integration into the Solent Unitary Authorities
Public Comments may be sent to	matthew.hill@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	
Title	Asset Development and Disposal Programme (ADDP)
Details	To consider the report of the Cabinet member for

Economic Development for the disposal and development of assets.

Decision Maker

Cabinet
Council

Decision Expected

19 March 2024
20 March 2024

Date Added to the Plan

Main Consultees

Cabinet member, Legal, Finance, Place directorate.

Consultation Method

Circulation of report to Cabinet member

Head of Service

Executive Director of Place

Author

Gaetana Wiseman

Gaetana.Wiseman@southampton.gov.uk
Tel: 023080832422

Background Material Available

Asset Development and Disposal Programme
(ADDP)

Public Comments may be sent
to

Tina.dyer-slade@southampton.gov.uk

Slippage/Variations/Reason
for Withdrawal

Updates

ENVIRONMENT AND TRANSPORT PORTFOLIO

Title	ANPR Camera Enforcement Contract
Details	To consider the report of the Cabinet Member for Environment and Transport seeking approval for an ANPR Camera Enforcement Contract.
Decision Maker	Cabinet
Decision Expected	19 March 2024
Date Added to the Plan	1 February 2024
Main Consultees	
Consultation Method	Capital /Revenue budget commitment have been reviewed by finance business partners. Request for Procurement application submitted to procurement. Initial legal guidance review carried out. Head of Service briefing 18 December and Cabinet Member briefing on the 19 December. Formal consultations with approvers will be delivered as part of Cabinet Report review process.
Head of Service	Executive Director of Place
Author	Helen Taverner Helen.Taverner@southampton.gov.uk Tel: +44 23 8254 5622
Background Material Available	ANPR Camera Enforcement Contract
Public Comments may be sent to	Public.Transport@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

OFFICER DECISIONS

Title	Council Tax Reduction Scheme 2024/25
Details	Report seeking approval for the Council Tax Reduction Scheme 2024/25
Decision Maker	Officer Decision Making Executive Director of Corporate Services and Chief Financial Officer
Decision Expected	9 February 2024
Date Added to the Plan	2 January 2024
Main Consultees	
Consultation Method	
Head of Service	
Author	Vanessa Shahani vanessa.shahani@southampton.gov.uk Tel: 023 8083 2599
Background Material Available	Council Tax Reduction Scheme 2024/25
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	

Updates

SOUTHAMPTON HEALTH AND CARE PARTNERSHIP BOARD

NO ITEMS ON THIS OCCASION

